

## Guideline for website publication – europolity.eu –

*Europolity* aims to be/ is a continuously updated academic web-platform for MA students and PhD. candidates who target to improve and acknowledge their area of expertise in the field of European Studies and International Relations. Therefore, opinion articles, empirical essays, both theoretical and empirical analyses and reviews written by MA students and PhD. Candidates are strongly encouraged to write and widen their research and interests portfolio.

### A. GENERAL CONDITIONS

1. The submission of manuscripts is made only via online at [publish@europolity.eu](mailto:publish@europolity.eu).
2. The articles will be written in **English**. The recommended length of an article submitted is between **1000 and 3000 words** per paper including references.
3. Publishing an article in *Europolity* is **free of charge**.

### B. EDITING REQUIREMENTS

- Maximum length of title: 20 words (Times New Roman, 14 points, bold, centred, capital letters).
- Paper size should be A4 (21 x 29.7cm). The margins should be: top – 2.5 cm; bottom – 2.5 cm; left – 2.5 cm; right – 2.5 cm. The line spacing should be: 1.5 lines. Text must be in one column format and written with **Times New Roman, 12 point, normal, justified**, including figures and tables. Leave one blank line before each section/ paragraph. Please do not use other spacing before or after paragraphs. If you find it necessary, you may use Section Titles (Times New Roman, 14 points, bold, alignment left, capital letters).
- Figures and tables must be embedded in the text with center alignment, numbered and accompanied by a title and source.
- References and citations will use the author-date documentation system of the Chicago style-citation ([http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html)). Please do not use footnotes to cite references, but only to develop some additional arguments. A list of references in alphabetical order of the author's (or first author's) name should be given at the end of the paper. References should be written using Times New Roman, 10 point, normal, justified.
- Please do not use page numbers, headers and footers.
- Plagiarism! – You are fully responsible for the genuine character of your paper. In the undesirable case of plagiarism you will be disqualified and your academic superiors will take further actions according to the Ethic Code of the National University of Political Studies and Public Administration (available here [http://www.snsipa.ro/sites/default/files/docs/cod\\_etica\\_0.pdf](http://www.snsipa.ro/sites/default/files/docs/cod_etica_0.pdf)).